

Professional Engagement Group Co-Chair

The Iowa Association for the Education of Young Children (Iowa AEYC) is a non-profit association that promotes high-quality early learning for each and every child, birth through age 8, by connecting practice, policy, and research. We advance a diverse, dynamic early childhood profession and support all who care for, educate, and work on behalf of young children. Iowa AEYC is a membership organization from the early care and education workforce. As the Iowa affiliate of the National Association for the Education of Young Children (NAEYC), our members represent our state's early learning workforce. We support efforts to improve teaching and learning, promote leadership and professional development in the field, support accreditation and quality in early childhood education programs, and to build public awareness through advocacy and outreach.

TERM OF COMMITMENT:

Selected by the Executive Committee with Governing Board approval for a term of two (2) years and may succeed self in office once, for a total of two (2) terms or four (4) years

PURPOSE:

- To manage named professional engagement group
- To promote best practices for named professional engagement group for early childhood professionals through the use of NAEYC resources
- To oversee the meetings, trainings, and business of named professional engagement group
- To make a long-term commitment to plan, build understanding, develop policy and take action to sustain organizational transformation

REQUIREMENTS:

- Shall be a member of Iowa AEYC
- Shall abide by the Bylaws of the Association
- Shall abide by NAEYC's code of ethical conduct
- Shall continually strive to demonstrate Iowa AEYC's organizational values
- Shall have organizational skills to assess, plan and implement membership activities

DUTIES AND RESPONSIBILITIES:

- Work with co-chair to manage and run professional engagement group
- Meet virtually 4 times yearly with other professional engagement group co-chairs to learn of what each group is doing; one of these meetings will be at the Governing Board Summer Retreat
- Plan and conduct 3-4 yearly meetings, virtually and/or in person, for engagement group
 - Create an agenda, keep minutes, and attendance for each meeting. These meetings would be 60-90 minutes and may include some networking and/or discussion of hot topics in that interest area, but will NOT be for HHS training credit.
- Plan and hold 1 -2 trainings or events per year
 - These trainings or events will be open to ALL Iowa AEYC members regardless of interest group. These will be for HHS training credit.
- Fill out request form for any budgetary needs for trainings or events

- Each year monies will be added from NAEYC membership dollars sent to Iowa AEYC. Monies generated by these trainings and events will also be held in this account.
- Maintain regular communication with the membership about happenings of the interest group
- Shall have in-depth understanding of the goals and objectives of the Association
- Shall have professional contacts in the early childhood field and community at large
- Shall have a high level of written and verbal communication skills
- Maintain communication with assigned Governing Board representative
- Submit copies of meeting minutes to the assigned Governing Board representative

TRAVEL EXPENSE/REIMBURSEMENT:

- Mileage
 - PEG Co-Chairs will be reimbursed for mileage to/from meetings at the State of Iowa's current rate.
- Hotel (Iowa AEYC has negotiated rates with specific hotels and will make your room reservation for you.)
 - PEG Co-Chairs driving fewer than 120 miles one way will be allotted one night of lodging for two-day meetings.
 - PEG Co-Chairs driving more than 120 miles one way will be allotted one night of lodging for one-day meetings and two nights of lodging for two-day meetings.

Professional Engagement Group Descriptions and Associations

****Professional Engagement Group Co-Chairs are not considered Governing Board Members. All groups will maintain a lens of inclusive practice and assure trainings, meetings, and communications address children and families of all ethnicity, race, ability, gender, and economic status.**

1. **Developmentally Appropriate Practice:** Work to inform the field on developmentally appropriate practices in the field. Promotion of how to assure these practices are implemented for the birth to age 8 population in our state will be a central theme for this group.
 - Governing Board Liaisons: Higher Education Chair
2. **Advocacy:** Work to inform the early childhood profession and the community at large to critical policy in the early childhood field. Help to inform important platforms to be carried forward to yearly advocacy platforms for Iowa AEYC.
 - Governing Board Liaison: Public Policy Chair
3. **Quality:** Consider national and state initiatives promoting quality. This may include IQ4K, T.E.A.C.H., WAGE\$, NAEYC Accreditation, NAFCC Accreditation, etc.
 - Governing Board Liaison: Early Childhood Workforce Advisory Chair
4. **Leadership:** Help inform and teach the field of leadership practices. Connect and/or create leadership pipeline in the early childhood field in our state and nationally.
 - Governing Board Liaisons: Membership and Innovation Co-Chairs
5. **Family Child Care:** Consider critical needs and issues for family child care providers in our state. Help promote specific considerations unique to family child care.
 - Governing Board Liaisons: At-Large Members