

High-Performing, Inclusive Organization (HPIO) Chair

The Iowa Association for the Education of Young Children (Iowa AEYC) is a non-profit association that promotes high-quality early learning for each and every child, birth through age 8, by connecting practice, policy, and research. We advance a diverse, dynamic early childhood profession and support all who care for, educate, and work on behalf of young children. Iowa AEYC is a membership organization of more than 1,000 members from the early care and education workforce. As the Iowa affiliate of the National Association for the Education of Young Children (NAEYC), our members represent our state's early learning workforce. We support efforts to improve teaching and learning, promote leadership and professional development in the field, support accreditation and quality in early childhood education programs, and to build public awareness through advocacy and outreach.

TERM OF OFFICE:

Appointed by the President with Executive Committee approval for a term of two (2) years and may succeed self in office once, for a total of two (2) terms or four (4) years

PURPOSE:

- To maintain a commitment to overseeing a high-performing, inclusive organization
- To make a long-term commitment to plan, build understanding, develop policy and take action to sustain organizational transformation
- To act in an oversight manner of all standing and ad hoc committees

REQUIREMENTS:

- Shall be a member of Iowa AEYC
- No prior board service necessary
- Shall abide by the Bylaws of the Association
- Shall abide by NAEYC's code of ethical conduct
- Shall continually strive to demonstrate Iowa AEYC's organizational values
- Shall emphasize diversity and inclusion that respect the dignity and worth of each individual

DUTIES AND RESPONSIBILITIES:

- Will attend all Governing Board meetings in compliance with the Iowa AEYC Governing Board attendance policies
- Will serve as a member of the Executive Committee in an ex officio status
- Will serve as the Chair of the Audit Committee
- Will serve as Chair of the Nominations Committee in a year where no President-Elect/Past President exists due to the rotation of Principal Officers
- Will serve as parliamentarian to ensure that policies are carried out as established by the Board in a year where no President-Elect/Past Present exists
- Will advocate for all necessary changes for Iowa AEYC to become a high-performing inclusive organization
- Will advocate for and establish policies, practices and systems that promote full and inclusive participation

- Will confront biases that create barriers and limit the potential of children, families and early childhood professionals
- Will monitor demographic data of seated Board Members
- Will work closely with the Membership and Innovation Recruitment and Support Chair and Committee
- Will promote Iowa AEYC and NAEYC whenever possible
- Will keep record of board reports submitted and any information or agendas from meetings, events and/or trainings that you feel is helpful for the onboarding of this position

FUNDRAISING:

- Iowa AEYC Board members are expected to consider Iowa AEYC a philanthropic priority and to share and promote fundraising campaigns. Iowa AEYC seeks to have a 100 percent giving Board. Board members annual giving plan is determined by each individual and can be made through a variety of options.

TRAVEL EXPENSE/REIMBURSEMENT:

- Mileage
 - Board members will be reimbursed for mileage to/from meetings at the State of Iowa's current rate.
- Hotel
 - Driving fewer than 120 miles one way? One day meetings there will be no hotel allowance. Two-day meetings allow one night of lodging. Reimbursements are based on the lowest rate available for a single occupant room.
 - Driving more than 120 miles one way? One day meetings allow for one night of lodging the night before the board meeting. Two-day meetings allow for two nights of lodging, the night before and the day in between the board meeting. Reimbursements are based on the lowest rate available for a single occupant room.